



Funeral Arrangements

Today's Date: _____ Deceased Date of Birth: _____

Deceased Person: _____ Date/Time of Death: _____

Pastor/Deacons (Assigned to Family): _____

Deacons (Assigned to Assist): _____

Family Contact: _____ Relationship: _____

Address: _____

Home Phone: _____

Mobile Phone: _____

Email Address: _____

Work Phone: _____

Day of Funeral: _____

Time: _____

Family Hour: Yes No

Officiating: _____

Funeral Home: _____

Internment: _____

SERVICES NEEDED

Pallbearers: Yes No From (Names): _____

Flower Carriers: Yes No From (Names): _____

Food Services (Feeding Family After Service): _____ #

PASTOR/DEACONS ON DUTY PLEASE ADVISE THE FAMILY OF THE FOLLOWING:

- The obituary and program is prepared by the church office. (See suggested order of service).
- The Deacon Board and the Senior Missionaries serve as the Pallbearers and Flower Bearers, respectively. There can be Honorary Pallbearers and Honorary Flower Bearers.
- For the family's benefit, the casket will remain closed during the service (unless otherwise requested), and there will be no parting view.
- Please find a suggest order of service for use by the family and funeral director. The family has the option to arrange a solo, someone for prayer, and/or someone for community resolution/remarks. Please keep in mind that services last about one hour and remarks should be limited to no more than three (3) minutes. We are here to serve and help make this time commemorative in funeralizing your love one.

NOTES:

Person completing report: _____ Date: _____

(Please return the completed report to the church office. Copies will be distributed to the Funeral Director, Music Department, and Kitchen Ministry.)